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BCM Institute

About Us

BCM Institute is a leading global Business Continuity Management (BCM) institute that promotes and encourages inter disciplinary competency training for BCM, crisis and emergency management personnel.

Courses

Personnel who wish to upgrade their competency in their chosen profession or are looking to expand their career choices can choose to equip themselves with competencies from these disciplines:

- Business Continuity Management Systems (BCMS) Audit (Audit)
- ISO 22301 Business Continuity Management Systems (BCMS) (BCM)
- Crisis Communication (CC)
- Crisis Management (CM)
- IT Disaster Recovery (IT DR)

Body of Knowledge (BOK)

Each discipline would address the 7 implementation stages of a BCM plan also known as Body of Knowledge (BoK). Completion of Courses would allow one to be either:

- Internationally Certified
- Singapore Workforce Skills Qualification (WSQ) Competent
**International Certification**


The ISO 22301 Business Continuity Management System (BCMS) Audit class caters to professionals who would like to know the intricacies to audit his/her organisation’s or business unit’s business continuity (BC) plans. BCM Institute is the only institute that teaches the participants hands on application of ISO 22301 BCMS standards through real life case studies facilitated by industry practitioners.

There are 2 tracks participants can look forward to:

1) 3 Day (+ ½ Day Exam) BCM-8030 ISO 22301 BCMS Auditor
2) 4 Day (+ ½ Day Exam) BCM-8530 ISO 22301 BCMS Lead Auditor
BCM-8030 ISO 22301 BCMS Auditor

This 3 Day (+ ½ Day Exam) BCM-8030 ISO 22301 BCMS Auditor course with a MANAGE competency level is best suited for:

1) BCM Organisation Representatives
2) Organisation Internal Auditors

They would most likely be tasked to review and provide internal audit for their department or organization BCM plan and would like to benchmark the audit against the BCMS ISO 22301 BCMS Standards.

There is no pre-requisite for the course. Passing the accompanying Qualifying Business Continuity Certified Auditor (BCCA) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the BCCA certificate, one has to send in an application form detailing at least 1 year of BC experience along with a SGD75 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per try.

Note:
1) The first day of the course incorporates the BCM-200 ISO 22301 BCMS Planner syllabus.
2) The certificate is renewable annually.
3) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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<td>Philippines</td>
<td>SGD 3,600</td>
<td>9 – 11 Dec (Exam: 13 Dec)</td>
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This 4 Day (+ ½ Day Exam) BCM-8530 ISO 22301 BCMS Auditor course with a MANAGE competency level is best suited for:

1) BCM Organisation Representatives
2) Organisation Internal Auditors
3) Audit Consultants who would like to branch out to do ISO 22301 Audit

The difference between this and the 3 ½ Day ISO 22301 BCMS Auditor course is that the extra day allows you to understand an external, third-party certification auditor’s thought process during the extra day in class.

There is no pre-requisite for the course. Passing the accompanying Qualifying Business Continuity Certified Auditor (BCCLA) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the BCCLA certificate, one has to send in an application form detailing at least 1 year of BC experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD250 per try.

Note:
1) The first day of the course incorporates the BCM-200 ISO 22301 BCMS Planner syllabus.
2) The certificate is renewable annually.
3) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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**Managing BCM-8530 ISO 22301 BCMS LEAD AUDITOR**

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The ISO 22301 Business Continuity Management System (BCMS) classes cater to a wide range of personnel looking to know and upgrade their BCM competencies. Participants can choose to go for either a 1, 2 or 4 day course depending on their competency and job requirements.

There are 4 tracks participants can look forward to on different competency levels:

1) 1 Day (+ ½ Day Exam) BCM-200 ISO 22301 BCMS Planner
2) 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer
3) 2 Day (+ ½ Day Exam) BCM-400 ISO 22301 BCMS Manager*
4) 4 Day (+ ½ Day Exam) BCM-5000 ISO 22301 BCMS Expert Implementer

Do note that the 4 Day (+ ½ Day Exam) BCM-5000 ISO 22301 BCMS Expert Implementer consists of both the 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer and the 2 Day (+ ½ Day Exam) BCM-400 ISO 22301 BCMS Manager.

*Participants are to complete the 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer and pass the accompanying Qualifying Business Continuity Certified Specialist (BCCS) exams before one can attend the 2 Day (+ ½ Day Exam) BCM-400 ISO 22301 BCMS Manager.

Testimonials

Overall a good course, i learnt alot and hopefully will be able to implement improvements to the BCM policy in my company
Nicola Koh, Tokio Marine Life Insurance Singapore (BCM-5000 participant)

Really enjoyed the course and learned much. Instructor were very approachable and knowledgeable
John Seet, Marina Bay Sands (BCM-5000 participant)

Generally a good course with informative knowledge and with good experience sharing among the participants
Amin Aiderus, Google (BCM-300 Participant)
BCM-200 ISO 22301 BCMS Planner

This 1 Day (+ ½ Day Exam) BCM-200 ISO 22301 BCMS Planner course with a ** KNOW ** competency level is best suited for:

1) General Staff
2) Senior Management who only needs a very brief understanding of BCM
3) Staff who are not tasked to update or review their department/ organisation’s plans

There is ** no pre-requisite ** for the course. Passing the accompanying Qualifying Business Continuity Certified Planner (BCCP) exam allows you to claim the internationally recognized BCCP certificate at no extra cost. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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### Know BCM-200 ISO 22301 BCMS PLANNER

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  - 4 Mar (Exam: 8 Mar)
  - 22 Apr (Exam: 23 Apr)^
  - 13 May (Exam: 17 May)
  - 19 Aug (Exam: 23 Aug)
  - 9 Sep (Exam: 13 Sept)
  - 21 Oct (Exam: 25 Oct)
  - *specially for Healthcare Industry

- **Malaysia**
  - 14 Jan (Exam: 18 Jan)*
  - 11 Feb (Exam: 15 Feb)
  - 5 Aug (Exam: 9 Aug)
  - 23 Sep (Exam: 27 Sep)
  - 16 Dec (Exam: 18 Dec)
  - *specially for Financial Services Institutions Practitioners

- **Thailand**
  - 7 Oct (Exam: 11 Oct)
  - 11 Nov (Exam: 15 Nov)

- **Indonesia**
  - 15 Jul (Exam: 19 Jul)
  - 26 Aug (Exam: 30 Aug)

- **Philippines**
  - 7 Jan (Exam: 11 Jan)*
  - 16 Sep (Exam: 20 Sep)
  - *specially for BPO Industry Practitioners

^ Masterclass as part of World Continuity Congress
**BCM-300 ISO 22301 BCMS Implementer**

This 2 Day (+½ Day Exam) BCM-300 ISO 22301 BCMS Implementer course with a DO competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to update/review their department’s BCM plans
2) Business Continuity (BC)/Disaster Recovery personnel who wish to upgrade their BCM competency
3) EHS/Security/Human Resource/IT, Risk & Compliance personnel who wish to understand the implementation of BCM concepts and terminologies.

There is no pre-requisite for the course. Passing the accompanying Qualifying Business Continuity Certified Planner (BCCP) exam allows you to claim the internationally recognized BCCP certificate at no extra cost. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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<td><strong>specially for Healthcare Industry</strong></td>
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<td><strong>Philippines</strong></td>
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BCM-400 ISO 22301 BCMS Manager

This 2 Day (+ ½ Day Exam) BCM-400 ISO 22301 BCMS Manager course with a MANAGE competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to oversee their department’s BCM plans
2) Business Continuity (BC)/ Disaster Recovery personnel who wish to upgrade their BCM competency
3) EHS/Security/Human Resource/ IT, Risk & Compliance personnel who wish to get an overall understanding to implement, manage and plan a BCM plan for his/her organization

There is a pre-requisite to the course where participants need to complete the 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer and pass the accompanying Qualifying Business Continuity Certified Specialist (BCCS) examination.

This pre-requisite is applicable to experienced BCM personnel wishing to attend the course as it would ensure that they have the same understanding and background of implementing a BCM plan.

Passing the accompanying Qualifying Business Continuity Certified Expert (BCCE) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the BCCE certificate, one has to send in an application form detailing at least 3 years of BC experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

### Manage

**BCM-400 ISO 22301 BCMS MANAGER**

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<td>^ Masterclass as part of World Continuity Congress</td>
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<td>^ specially for BPO Industry Practitioners</td>
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</tbody>
</table>

*specialty for Healthcare Industry

^ Masterclass as part of World Continuity Congress
International Certification

BCM-5000 ISO 22301 BCMS Expert Implementer

This 4 Day (+ ½ Day Exam) BCM-5000 ISO 22301 BCMS Manager course with a MANAGE competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to oversee their department’s BCM plans
2) Business Continuity (BC)/ Disaster Recovery personnel who wish to upgrade their BCM competency
3) EHS/Security/Human Resource/ IT, Risk & Compliance personnel who wish to get an overall understanding to implement, manage and plan a BCM plan for his/her organization.
4) Experienced BCM coordinators/personnel who wish to get their experience internationally recognized.

There is no pre-requisite to the course.

Passing the accompanying Qualifying Business Continuity Certified Expert (BCCE) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the BCCE certificate, one has to send in an application form detailing at least 3 years of BC experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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Manage

BCM-5000 ISO 22301 BCMS EXPERT IMPLEMENTER

- **Singapore**
  - Price: SGD 3,850
  - Dates:
    - 21 – 24 Jan (Exam: 25 Jan)*
    - 18 - 21 Feb (Exam: 22 Feb)
    - 22, 23, 25 - 26 April (Exam: 27/29 Apr)^
    - 19 – 22 Aug (Exam: 23 Aug)
    - *specially for Healthcare Industry
    - ^ Masterclass as part of World Continuity Congress

- **Malaysia**
  - Price: SGD 3,850
  - Dates:
    - 14 - 17 Jan (Exam: 18 Jan)*
    - 23, - 26 Sep (Exam: 27 Sep)

- **Thailand**
  - Price: SGD 3,850
  - Dates:
    - 7 - 10 Oct (Exam: 11 Oct)

- **Indonesia**
  - Price: SGD 3,850
  - Dates:
    - 15 – 18 Jul (Exam: 19 Jul)

- **Philippines**
  - Price: SGD 3,850
  - Dates:
    - 7-10 Jan (Exam: 11 Jan)*
    - *specially for BPO Industry Practitioners

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Certified Planner

Business Continuity

Certified Expert

Business Continuity
The Crisis Communication (CC) classes cater specifically for BCM practitioners who would like to know more about communicating internally with their Crisis Communication team members. Participants can choose to go for either a 2 or 4 day course depending on their competency and job requirements.

There are 3 tracks participants can look forward to on different competency levels:

1) 2 Day (+ ½ Day Exam) CC-300 Crisis Communication Implementer
2) 2 Day (+ ½ Day Exam) CC-400 Crisis Communication Manager
3) 4 Day (+ ½ Day Exam) CC-5000 ISO 22301 Crisis Communication Expert Implementer

Do note that the 4 Day (+ ½ Day Exam) CC-5000 Crisis Communication Expert Implementer consists of both the 2 Day (+ ½ Day Exam) CC-300 Crisis Communication Implementer and the 2 Day (+ ½ Day Exam) CC-400 Crisis Communication Manager.

*Participants are to complete the 2 Day (+ ½ Day Exam) CC-300 ISO 22301 Crisis Communication Implementer and pass the accompanying Qualifying Crisis Communication Certified Specialist (CCCS) exams before one can attend the 2 Day (+ ½ Day Exam) CC-400 Crisis Communication Manager.

Testimonials

"Enjoyed the course thoroughly as there were many real life scenarios given"

Qurratul Ain Zainul,
Perbadanan Tabung Amanah Islam
(CC-300 Participant)

"Excellent. Provides sufficient tools for thinking process and hence enhance management capability in Crisis Management and Crisis Communication"

Haliya Jaya,
Perbadanan TAIB
(CC-300 Participant)
International Certification

CC-300 Crisis Communication Implementer

This 2 Day (+ ½ Day Exam) CC-300 Crisis Communication Implementer course with a DO competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to update/ review their department’s Crisis Communication plans in relation to their Crisis Communication team mates’ needs
2) Business Continuity (BC)/ Disaster Recovery personnel who wish to upgrade their Crisis Communication competency
3) EHS/Security/Human Resource/ IT, Risk & Compliance personnel who wish to understand the implementation of Crisis Communications concepts and terminologies and how it relates to communicating within departments.

There is no pre-requisite to the course.

Passing the accompanying Qualifying Crisis Communication Certified Specialist (CCCS) exam allows you to claim the internationally recognized Crisis Communication Certified Planner (CCCP) certificate at no extra cost.

But to attain the CCCS certificate, one has to send in an application form detailing at least 1 year of BC experience along with a SGD75 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try.

Note:

1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF.
   Do check with your organization to know more.

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^ Masterclass as part of World Continuity Congress
International Certification

CC-400 Crisis Communication Manager

This 2 Day (+ ½ Day Exam) CC-400 Crisis Communication Manager course with a MANAGE competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to oversee their department’s BCM plans
2) Business Continuity (BC)/ Disaster Recovery personnel who wish to upgrade their BCM competency
3) EHS/Security/Human Resource/ IT, Risk & Compliance personnel who wish to get an overall understanding to implement, manage and plan a BCM plan for his/her organization

There is a pre-requisite to the course where participants need to complete the 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer and pass the accompanying Qualifying Business Continuity Certified Specialist (BCCS) examination. This pre-requisite is applicable to experienced BCM personnel wishing to attend the course as it would ensure that they have the same understanding and background of implementing a BCM plan.

Passing the accompanying Qualifying Crisis Communication Certified Expert (CCCE) exam allows you to claim the internationally recognized CCCP certificate at no extra cost.

But to attain the CCCE certificate, one has to send in an application form detailing at least 3 year of BC experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

CC-400 CRISIS COMMUNICATION MANAGER

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CC-5000 Crisis Communication Expert Implementer

This 4 Day (+ ½ Day Exam) CC-5000 Crisis Communication Expert Implementer course with a MANAGE competency level is best suited for:

1) Department BCM/Crisis Management representatives tasked to oversee their department’s BCM plans
2) Business Continuity (BC)/ Disaster Recovery personnel who wish to upgrade their BCM competency
3) EHS/Security/Human Resource/ IT, Risk & Compliance personnel who wish to get an overall understanding to implement, manage and plan a BCM plan for his/her organization.
4) Experienced BCM coordinators/personnel who wish to get their experience internationally recognized.

There is no pre-requisite to the course.

Passing the accompanying Qualifying Crisis Communication Certified Expert (CCCE) exam allows you to claim the internationally recognized CCCP certificate at no extra cost.

But to attain the CCCE certificate, one has to send in an application form detailing at least 3 year of BC experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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^ Masterclass as part of World Continuity Congress
The Crisis Management (CM) classes cater specifically for BCM practitioners who would like to know more about communicating internally with their Crisis Communication team members. Participants can choose to go for either a 2 or 4 day course depending on their competency and job requirements.

There are 3 tracks participants can look forward to on different competency levels:

1) 2 Day (+ ½ Day Exam) CM-300 Crisis Management Implementer
2) 2 Day (+ ½ Day Exam) CM-400 Crisis Management Manager
3) 4 Day (+ ½ Day Exam) CM-5000 Crisis Management Expert Implementer

Do note that the 4 Day (+ ½ Day Exam) CM-300 Crisis Management Implementer consists of both the 2 Day (+ ½ Day Exam) BCM-300 ISO 22301 BCMS Implementer and the 2 Day (+ ½ Day Exam) CM-400 Crisis Management Manager.

*Participants are to complete the 2 Day (+ ½ Day Exam) CM-300 ISO 22301 Crisis Management Implementer and pass the accompanying Qualifying Crisis Management Certified Specialist (CMCS) exams before one can attend the 2 Day (+ ½ Day Exam) CM-400 Crisis Management Manager.

Testimonials

I enjoyed the course and feel the course content was very good and applicable to my current requirements

William Harris,
Base Titanium
(CM-5000 participant)

A course that most participants would find interesting and relating to threats faced everyday in their workplaces. The take home will be positive and materials provided are enough to kick start internal crisis management planning within their organisation

Jeremy Tay,
Genesis Network
(CM-5000 participant)

Very enjoyable course. The design of the programme helped put into perspective past experience and the link between BCM and CM

Lee Nai Ming,
Oil Spill Response
(CM-5000 participant)
International Certification

CM-300 Crisis Management Implementer

This 2 Day (+ ½ Day Exam) CM-300 Crisis Management Implementer course with a DO competency level is best suited for:

1) Novice professionals designated for crisis management (CM) roles and responsibilities
2) Crisis Management professionals who want to have a formal walkthrough and a complete understanding of his/her organisation CM effort.
3) Appointed members of the CM team who is updating, reviewing and managing the CM plan.
4) Appointed member who is managing the command centre operations/ emergency operations centre.
5) Novice and newly appointed CM and support teams members who need to upgrade the CM skill and knowledge within a limited time span.
6) Organisation Business Continuity Management (BCM) Managers/ Coordinators who need to integrate and train the CM team.
7) Security, Facility, Administration, Crisis Communication (CC), IT Disaster Recovery (DR) and other designated Team Leaders who are members of the CM support and Operations team.

There is no pre-requisite for the course.

Passing the accompanying Qualifying Crisis Management Certified Specialist (CMCS) exam allows you to claim the internationally recognized Crisis Management Certified Planner (CMCP) certificate at no extra cost.

But to attain the CMCS certificate, one has to send in an application form detailing at least 1 year of CM experience along with a SGD75 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

Do

CM-300 CRISIS MANAGEMENT IMPLEMENTER

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</table>

^ Masterclass as part of World Continuity Congress
International Certification

CM-400 Crisis Management Manager

This 2 Day (+ ½ Day Exam) CM-400 Crisis Management Manager course with a MANAGE competency level is best suited for:

1) CM or BC Managers and practitioners tasked to drive corporate level CM
2) EHS/Security/Human Resource/ IT, Risk & Compliance personnel are targeted to be heading the CM Team of the organization and update their CM plans

There is a pre-requisite to the course where participants need to complete the 2 Day (+ ½ Day Exam) CM-300 Crisis Management Implementer and pass the accompanying Qualifying Crisis Management Certified Specialist (CMCS) examination.

Passing the accompanying Qualifying Crisis Management Certified Expert (CMCE) exam allows you to claim the internationally recognized CMCP certificate at no extra cost.

But to attain the CMCE certificate, one has to send in an application form detailing at least 3 years of CM experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

CM-400 CRISIS MANAGEMENT MANAGER

Singapore
Price: SGD 2,200
25 - 26 Apr
(Exam: 27/29 Apr)^,
12 - 13 Jun
(Exam: 13 Jun)
^ Masterclass as part of World Continuity Congress

Malaysia
Price: SGD 2,200
27 - 28 Mar
(Exam: 29 Mar)

Thailand
Price: SGD 2,200
10 – 11 July
(Exam: 12 July)

Indonesia
Price: SGD 2,200
6 - 7 Nov
(Exam: 8 Nov)

Philippines
Price: SGD 2,200
-NA-

Price : SGD 2,200
CM-5000 Crisis Management Expert Implementer

This 4 Day (+½ Day Exam) CM-5000 ISO 22301 Crisis Management Expert Implementer course with a MANAGE competency level is best suited for:

1) Crisis Management Planning Team Leader
2) Crisis Management, Emergency Management or Incident Management team member.
3) Command Centre Operation or Emergency Operations Centre Team Leader.
4) CM or BC Managers,
5) Organization BCM Coordinators
6) BCM Practitioners.

There is no pre-requisite to the course.

Passing the accompanying Qualifying Crisis Management Certified Expert (CMCE) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the CMCE certificate, one has to send in an application form detailing at least 3 years of CM experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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- **Singapore**
  - 22-26 Apr (Exam: 27/29 Apr)*
  - 10-13 Jun (Exam: 14 Jun)

- **Malaysia**
  - 25-28 Mar (Exam: 29 Mar)
  - 8-11 Jul (Exam: 12 Jul)
  - 4-7 Nov (Exam: 8 Nov)

- **Thailand**
  - -NA-

- **Indonesia**
  - -NA-

- **Philippines**
  - -NA-
The IT Disaster Recovery Plan (IT DRP) classes cater to personnel looking to know and upgrade their IT Disaster Recovery competencies. Participants can choose to go for either a 1, 2 or 4 day course depending on their competency and job requirements.

There are 4 tracks participants can look forward to on different competency levels:

1) 1 Day (+ ½ Day Exam) DRP-200 IT Disaster Recovery Planner
2) 2 Day (+ ½ Day Exam) DRP-300 IT Disaster Recovery Implementer
3) 2 Day (+ ½ Day Exam) DRP-400 IT Disaster Recovery Manager*
4) 4 Day (+ ½ Day Exam) DRP-5000 IT Disaster Recovery Expert Implementer

Do note that the 4 Day (+ ½ Day Exam) DRP-5000 IT Disaster Recovery Expert Implementer consists of both the 2 Day (+ ½ Day Exam) DRP-300 IT Disaster Recovery Implementer and the 2 Day (+ ½ Day Exam) DRP-400 IT Disaster Recovery Manager.

*Participants are to complete the 2 Day (+ ½ Day Exam) DRP-300 IT Disaster Recovery Implementer and pass the accompanying Qualifying Disaster Recovery Certified Specialist (DRCS) exams before one can attend the 2 Day (+ ½ Day Exam) DRP-400 ISO 22301 BCMS Manager.

Testimonials

The instructors are different but they are very professional and good in their own delivery method.

Tok Hui Ting,
Ministry of Home Affairs
(DRP-5000 participant)

This course has given me and my company a benchmark of our current status regarding our BC and DR Programs. I will definitely refer this to my colleagues and companies that I provide consultation and training.

Jeremy Astrero,
Teleperformance
(DRP-5000 participant)
This 1 Day (+ ½ Day Exam) DRP-200 IT Disaster Recovery Planner course with a **KNOW** competency level is best suited for:

1) System Administrators and Managers;
2) Database Managers and Administrators;
3) DR Coordinators;
4) Project Managers involved in application development, systems and network implementation and support
5) Any systems support engineers and consultants.

It is an introductory course on the basic concepts of business continuity and disaster recovery, with a focus on technology recovery. The course grounds the student on the fundamentals of disaster recovery planning methodology, and presents an overview of common terminology and implementation issues the student is likely to encounter in the workplace, such as disaster recovery in the cloud.

There is **no pre-requisite** for the course. Passing the accompanying Qualifying Disaster Recovery Certified Planner (DRCP) exam allows you to claim the internationally recognized DRCP certificate at no extra cost. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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International Certification

DRP-300 IT Disaster Recovery Implementer

This 2 Day (+ ½ Day Exam) DRP-300 IT Disaster Recovery Implementer course with a DO competency level is best suited for:

1) System Administrators
2) Database Managers and Administrators;
3) DR Coordinators;
4) Project Managers involved in application development, systems and network implementation and support
5) Any systems support engineers and consultants.

This is an intermediate level to understanding DRP. It delves deeper into disaster recovery planning methodology, and discusses pertinent terminology that relates to implementation issues of middle managers.

There is no pre-requisite for the course.

Passing the accompanying Qualifying Disaster Recovery Certified Specialist (DRCS) exam allows you to claim the internationally recognized BCCP certificate at no extra cost.

But to attain the DRCS certificate, one has to send in an application form detailing at least 1 year of DR experience along with a SGD75 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD125 per each try

Note:
1) The first day of the course incorporates the DRP-200 IT DR Planner syllabus.
2) The certificate is renewable annually.
3) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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**DRP-300 IT DISASTER RECOVERY IMPLEMENTER**

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International Certification

DRP-400 IT DRP Manager

This 2 Day (+ ½ Day Exam) DRP-400 IT DRP Manager course with a MANAGE competency level is best suited for:

1) System Administrators, Database Managers and Administrators, DR Coordinators who would like a more in depth understanding of their role in managing IT DR program
2) Project Managers involved in application development, systems and network implementation and support who would like to know how to prepare and set up command centres
3) Any systems support engineers and consultants who wants to know how to manage disasters

There is a pre-requisite to the course where participants need to complete the 2 Day (+ ½ Day Exam) DRP-300 IT DRP Implementer and pass the accompanying Qualifying Disaster Recovery Certified Specialist (DRCS) examination.

This pre-requisite is applicable to experienced DRP personnel wishing to attend the course as it would ensure that they have the same understanding and background of implementing a DRP plan.

Passing the accompanying Qualifying Disaster Recovery Certified Expert (DRCE) exam allows you to claim the internationally recognized DRCP certificate at no extra cost.

But to attain the DRCE certificate, one has to send in an application form detailing at least 3 years of DR experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

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<td>16 - 17 Oct (Exam: 18 Oct)</td>
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</table>
This 4 Day (+ ½ Day Exam) DRP-5000 IT DRP Expert Implementer course with a MANAGE competency level is best suited for:

1) System Administrators, Database Managers and Administrators, DR Coordinators who wants a holistic understanding on how to implement and manage their organisations’ DRP Plan
2) Project Managers involved in application development, systems and network implementation and support and how it relates to their business continuity plans
3) Any systems support engineers and consultants who are interested to assist their DRP and BCM clients/colleagues in the implementation and managing of the DRP plan

There is no pre-requisite to the course.

Passing the accompanying Qualifying Disaster Recovery Certified Expert (DRCE) exam allows you to claim the internationally recognized DRCP certificate at no extra cost

But to attain the DRCE certificate, one has to send in an application form detailing at least 3 years of DR experience along with a SGD150 application processing fees. The course fees includes 1 re-examination try although subsequent re-examinations is payable at SGD200 per each try.

Note:
1) The certificate is renewable annually.
2) Funding is only available for Malaysian participants in Malaysian via HRDF. Do check with your organization to know more.

DRP-5000 IT DISASTER RECOVERY EXPERT IMPLEMENTER

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Note: All dates in the table are in the format of start date (Exam: end date).
Participant can also into e-learning modules to obtain their basic international certification. Completion of these packaged e-learning courses automatically qualifies them for a Business Continuity Certified Planner (BCCP).

**International Certification**

**E-Learning Courses**

Completion of all module automatically qualify them as a certified Business Continuity Certified Planner (BCCP) Certificate holder.

For more information please contact sales.sg@bcm-institute.org

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**Know Business Continuity Management**

**BCM Fundamental Package**

- USD 990

1. Overview of Business Continuity Management
2. Risk Analysis and Review
3. Business Impact Analysis
4. Business Continuity Strategy
5. BC Plan Development
6. Testing and Exercising

**Know Business Continuity Management**

**BCM ISO 22301 Fundamental Package**

- USD 1,200

1. Overview of Business Continuity Management
2. Project Management
3. Risk Analysis and Review
4. Business Impact Analysis
5. Business Continuity Strategy
6. BC Plan Development
7. Testing and Exercising
8. Programme Management

Each component come with a short quiz to assess their understanding and a Certificate of Completion would be awarded.